

Mohd Amirul Kasyful Nur bin Zulkifli

From: Unit Undang-Undang Jabatan Canselori
Sent: 27 Mac 2016 8:25
To: UUM - All Staff
Cc: Staf - Setiausaha; Pejabat TNC (A&A); Nur Syazwani Binti Muhammad; Dr. Harlida Bt Abdul Wahab
Subject: JKMU: MAKLUMAN MESYUARAT JAWATANKUASA MOU DAN MOA UNIVERSITI (JKMU) BIL. 2/2016
Attachments: LAMPIRAN JKMU 2016 latest at 29.1.15.rar
Importance: High



Unit Undang-Undang

Legal Unit

Universiti Utara Malaysia

السَّلَامُ عَلَيْكُمْ وَرَحْمَةُ اللَّهِ وَبَرَكَاتُهُ

Yang Berbahagia Datuk/Dato'/Prof./Prof. Madya/Dr./Tuan/Puan,

Sukacita dimaklumkan bahawa mesyuarat **Jawatankuasa MoU/MoA Universiti (JKMU) Bil. 2/2016** akan diadakan seperti berikut:

Tarikh : 04 April 2016 (Isnin)
Masa : 2.30 Petang
Tempat : Bilik Mesyuarat Senat
Pengerusi : YBrs. Prof. Dr. Hassan Bin Ali

Sehubungan itu, Yang Berbahagia Datuk/Dato'/Prof./Prof. Madya/Dr./Tuan/Puan yang bercadang mengadakan MoU/MoA bolehlah mengemukakan kertas cadangan format di Lampiran A serta Borang di Lampiran B untuk penelitian JKMU dalam bentuk 'soft copy' kepada urusetia melalui emel nsyazwani@uum.edu.my **selewat-lewatnya** sebelum atau pada **28 Mac 2016 (Isnin)**.

Untuk makluman Yang Berbahagia Datuk/Dato'/Prof./Prof. Madya/Dr./Tuan/Puan, contoh format MoU/MoA Universiti adalah seperti di Annexure D/Lampiran D, Annexure E/ Lampiran E dan Annexure F/Lampiran F.

SILA AMBIL PERHATIAN, urusetia hanya akan memproses kertas cadangan yang disertakan dengan Borang di Lampiran B yang diisi dengan sempurna dan dokumen-dokumen yang dinyatakan Lampiran C. Kertas cadangan yang diterima **SELEPAS 28 Mac 2016 (Isnin)** akan dibawa kepada mesyuarat JKMU seterusnya.

Sekian, terima kasih.

Kindly be informed that MoU/MoA Committee Meeting will be held as follows:

Date : 04 April 2016 (Monday)
Time : 2.30 p.m.
Venue : Senate Meeting Room
Chairman : YBrs. Prof. Dr. Hassan Bin Ali

In this same parallel, who intends to procure the MoU/MoA; as the case may be; could submit same to the secretariate at nsyazwani@uum.edu.my on or **before 28 March 2016 (Monday)** accompanying therewith your formal proposal paper both in hard and soft copy in Annexutres 'A' and 'B' repectively for the deliberation of the JKMU.

Please be accordingly advised that the secretariat will only process your proposal paper if same is accompanied therewith the form as per the Annexure 'B' which shall be filled together with the submission of the requisite document(s) as therein stated in Annexure 'C'.

The standard format of MoU/MoA of the university are as per attached in Annexutres D,E,and F.

Any proposal paper(s) received **AFTER 28 March 2016 (Monday)** shall be brought and deliberated in the next and subsequent JKMU meeting.

Thank you.

Unit Undang-Undang (Legal Unit) Jabatan Canselor (Chancellery) |
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