

KEMASKINI DATA MAKLUMAT PERIBADI

Jabatan Pendaftar

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To:UUM - All Staff <uumnet@uum.edu.my>;

Importance: High



Jabatan Pendaftar

REGISTRAR'S OFFICE

Universiti Utara Malaysia

02 OKTOBER 2017

11 MUHARRAM 1439H

KEMASKINI DATA MAKLUMAT PERIBADI

YBhg. Dato' Seri/Datuk/Dato'/Datin/Y.Brs. Prof/Tuan/Puan

Assalamualaikum w.b.t dan salam sejahtera

Dengan hormatnya dipohon supaya staf dapat mengemaskini data maklumat peribadi untuk urusan perkhidmatan perubatan di Universiti Utara Malaysia. Antara faedah perubatan adalah seperti berikut:

- i. Perkhidmatan Surat Jaminan (e-GL) di hospital kerajaan;
- ii. Urusan di klinik panel bagi rawatan perubatan dan pergigian.
- iii. Urusan insurans kesihatan di hospital swasta.

Data-data berikut adalah:

1. Sijil nikah yang disahkan oleh kerajaan Malaysia. (Isteri pertama dan seterusnya)
2. Surat Penceraian.
3. Sijil Kelahiran Anak.
4. Kad pengenalan bagi pasangan, anak, ibu serta bapa.
5. Sijil kematian bagi pasangan, anak, ibu serta bapa.
6. Surat Tawaran Belajar (Bagi anak yang berumur 18 tahun dan melanjutkan pelajaran ke IPTA/IPTS)
7. Kad pengesahan OKU

Mohon diserahkan salinan yang berkaitan kepada Unit ICT/HRMIS, Jabatan Pendaftar. Sebarang pertanyaan boleh menghubungi **Encik Noorman Izzat bin Marzukhi di talian 3135 atau Puan Siti Marhashidah binti Omar di talian 3139.**

Sekian.



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