

REGISTRATION FORM

2-DAY COURSE ON ESSENTIALS OF SERVICE LEADERSHIP

DATE: 29-30 NOVEMBER 2011 TIME: 9.00 AM – 5.00 PM

VENUE: HOTEL SINGGAHSANA PETALING JAYA

REGISTRATION FEES ☐ RM1,150 per person (4 persons and above) ☐ RM1,350 per person

PARTICIPANT(S)

No.	Name	MyKad No.	Designation	Tel / E-mail
1.				
2.				
3.				
4.				

ORGANISATION DETAILS

Organisation: _____ Person In-Charge: _____
Address: _____ Designation: _____
Tel / Mobile: _____ Fax: _____
E-Mail: _____

TERMS AND CONDITIONS:

(1) Payment can be made by cheque/ Local Order (LO). All payment is payable to "U Smart Resources".

(2) Any cancellations, kindly inform our company in writing 3 days before the programme, otherwise the fees will be billed to your company.

(3) Fees include tea breaks, lunch, training materials, seminar bag and certificate of attendance.

(4) We reserved the right to change the date, venue or trainer, and to cancel the training programme should circumstances beyond our control arise. We shall inform the participants of the changes.

For any enquiries, please do not hesitate to call us at **03-8063 1570**

Kindly fax this form to **03-8068 3570** or mail to address:-

U SMART RESOURCES

(SA0135032-M)

H-02-05, Blok H

Pusat Perdagangan Puchong Prima
Jalan Prima 5/4, Persiaran Prima Utama
Taman Puchong Prima
47100 Puchong, Selangor.

Email: training@usmart-resources.com.my

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Company Stamp