

From: Jabatan Bendahari UUM -BEND
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To: UUM - All Staff
Subject: THE 2016 REMUNERATION STATEMENT & EC FORM



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"UUM : UNIVERSITI PENGURUSAN TERKEMUKA"
(THE EMINENT MANAGEMENT UNIVERSITY)

THE 2016 REMUNERATION STATEMENT & EC FORM ARE AVAILABLE FOR CHECKING & PRINTING VIA THE STAFF PORTAL

Assalamualaikum & 1 Malaysia Greetings

This is to announce that the 2016 Remuneration Statement (EC) is available for the purposes of checking and printing via the staff portal. Please note that the usual time period given for the submission of the annual income tax return form via e-filing is from early March till the end of April of each year. For greater certainty, please refer to the Inland Revenue Board (IRB) website at www.hasil.gov.my, from time to time.

For your information, as of 2015, in keeping with the intention of the IRB to implement the 'MTD AS FINAL TAX' initiative, the IRB has put into effect a new rule whereby those who pay their income tax through monthly tax deductions (MTD) are given the option of either submitting or not submitting their tax return forms.

This means that, if you choose not to submit your tax return form via e-filing, the total amount collected through the MTD from your pay for the assessment year in question will be deemed as the total tax amount that you have chosen to pay the IRB for the said year. On the other hand, if you disagree with the MTD from your pay for the assessment year in question (probably because, for example, you intend to claim tax relief for such items and services as medicine, insurance, books, magazines, computers, and others that come under allowed expenditure), you may submit your tax return form and claim tax relief accordingly through e-filing as usual.

The Bursar's Office would like to inform you that, currently, the formula for calculating the MTD at UUM only takes into account the following:

- 1) Marital status of staff members as declared in PERSIS
- 2) Number of dependent children and their level of education as updated via the staff portal - this information has to be updated by the staff members themselves (**How to update: At the section on Family Information > Children > Display - please update the information given in blue**)
- 3) Monthly *zakat* contributions through deductions from the pay, as shown on the pay slip
- 4) Monthly EPF subscriptions (the limit of the amount that is taken into account in the calculation is dependent upon the regulations set by the IRB from time to time)

Should you encounter any problems, or require further information, with regard to the Remuneration Statement (EC), please contact Ms. Lela of the Salary Unit, Bursar's Office, at telephone extension 3213.

Thank you for your attention

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