

Mohd Amirul Kasyful Nur bin Zulkifli

From: Institut Kajian Strategik dan Pembangunan Perakaunan Mampan
Sent: 06 April 2016 9:32
To: UUM - All Staff; UUM - All Students
Subject: CERTIFICATION PROGRAM ON SAGE UBS PAYROLL
Attachments: Borang Penyertaan SAGE UBS PAYROLL.PDF



**Institut Kajian Strategik dan
Pembangunan Perakaunan Mampan**
INSTITUT FOR STRATEGIC AND
SUSTAINABLE ACCOUNTING DEVELOPMENT

Universiti Utara Malaysia



06 APRIL 2016 | 27 JAMADILAKHIR 1437 H

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"UUM : UNIVERSITI PENGURUSAN TERKEMUKA"
(THE EMINENT MANAGEMENT UNIVERSITY)

YBhg. Dato' Seri/Datuk/Dato'/YBrs. Prof/Prof. Madya/Dr/Tuan/Puan/Cik

The Institute for Strategic and Sustainable Accounting Development (ISSAD) will be organizing a training as follows:

Certification program on **sage** **UBS** **PAYROLL**

1-DAY HANDS-ON TRAINING & ½-DAY EXAM

This certification program is a practical training designed for students to learn about payroll and related issues on wages using Sage UBS Payroll software. In this program, students will be guided in a simple way to familiarise with the concept of using the software and to handling entries that stimulate a real working environment.

Other than learning about the basic knowledge on gross pay calculation according to the Malaysia Employment Act 1955, students will also learn on how to manage allowances, deductions, overtime, and others in a single screen, and view total summary for each entry before payroll processing.

A trial test will be provided to the students at the end of the training program to make them familiar about the format of the certification exam.

Select your preferable session:

Session 1: Training 22 April 2016 & Exam 29 April 2016

Session 2: Training 23 April 2016 & Exam 30 April 2016

Fee: RM120.00*

(Special rate for current UUM students ONLY)

UUM Staff: RM250.00 Non-UUM: RM350.00

*inclusive of Training Materials & Certificate ONLY

(Meals are not provided)

Limited Seats Available!



REGISTRATION

Date : Please register BEFORE **31 March 2014**
Venue : ISSAD Office
Time : 8.30am - 12.30pm
 : 2.30pm - 4.30pm
Contact : 04-928 7352/53 (Pn. Jamiyah Abas)



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Universiti Utara Malaysia

For more details, please contact Pn. Jamiyah Abas Tel: 04-9287352

Thank you.

Institute for Strategic and Sustainable Accounting Development (ISSAD)
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